



NIGERIAN NATIONAL PETROLEUM CORPORATION

NNPC TOWERS, HERBERT MACAULAY WAY,

P.M.B. 190, GARKI- ABUJA, NIGERIA

INVITATION TO TENDER (“ITT”)

FOR THE

FOR THE SALE AND PURCHASE OF NATURAL GAS LIQUIDS (DOMESTIC & EXPORT).

1. INTRODUCTION

The Nigerian National Petroleum Corporation (NNPC) is an integrated Oil and Gas company engaged in petroleum exploitation, transportation, storage and marketing. The Corporation is seeking to engage qualified and reputable Companies for the sale and purchase of Natural Gas Liquids (NGLs).

2. BRIEF DESCRIPTION OF SCOPE OF SALE

Sale and Purchase of NNPC's equity of Natural Gas Liquids (NGLs) ex Mobil JV and LPG Mix & Condensate ex Chevron JV in the following categories:

1. Sales and purchase for Export
2. Sales and purchase for Domestic

Subject to terms and conditions as shall be advised in the term sheets and general form of agreement*.

Who may apply:

NNPC hereby invites interested and credible companies to participate in the tender process. The prospective bidder(s) must meet any of the following categorizations:

2.1 EXPORT

An established and globally recognised large volume NGLs trader.

2.2 **DOMESTIC**

A bona fide end user who owns storage and handling facility for NGLs or has throughput agreement with NGLs storage and handling facility's owner in Nigeria.

Kindly indicate the category being applied for and kindly note that no Memorandum of Understanding (MOU) and any letter of affiliation or introduction letter from any company shall be entertained.

DURATION

The duration of the term contracts shall be for two (2) years (24) calendar month).

ISSUANCE OF TERM SHEET:

A term sheet (TS) shall be issued immediately to successful pre-qualified companies as the basis for commercial agreement between the parties

3. PRE-QUALIFICATION REQUIREMENTS

Interested bidders are required to submit the following documents specified below:

- 3.1 Certificate of Incorporation and/or similar evidence of company registration issued by Corporate Affairs Commission (CAC) for Nigerian companies or issued by Home Country's Government agency for foreign companies
- 3.2 Certified true copies of Memorandum and Article of Association of the company and/or similar statutory documents indicating ownership structure of company, name(s) of major shareholders and percentage shareholding.
- 3.3 Detailed Company Profile - With full details of company's resume demonstrating company's capabilities.
- 3.4 Company Tax Clearance Certificate for the last three (3) years (2015, 2016 and 2017 for Nigerian companies) or similar tax certification documents for foreign companies. In the case of Tax exemption, evidence of Exemption from the respective authority
- 3.5 Evidence of VAT registration and Remittance (where applicable).

- 3.6 Audited Account for the past three (3) years (2015, 2016 and 2017) which must bear the stamp and seal of the reputable Audit Firm.
- 3.7 Requisite DPR license/permits and other regulatory authority approvals
- 3.8 Demonstration of minimum annual turnover of **US\$100 Million** (or the Naira Equivalent) and net worth of at least **US\$50 Million** (or the naira equivalent) for 20.. or 20.. whichever is the current financial year. **(For NGLs Export bidders)**
- 3.9 Demonstration of minimum annual turnover of **NGN 2 Billion** and net worth of at least **NGN1 Billion** for 20.. or 20.. whichever is the current financial year. **(For LPG domestic bidders)**
- 3.10 Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of copy of Compliance Certificate from the Industrial Training Fund (where applicable).
- 3.11 Evidence of current registration with PENCOM and inclusion of Certificate of Compliance from PENCOM.
- 3.12 Evidence of compliance with the Nigeria Social insurance Trust Fund (NSITF) Act by inclusion of current NSITF Clearance Certificate in (for Nigerian companies)
- 3.13 Evidence of registration on the Bureau of Public Procurement (BPP's) National Data Base of Federal Contractors, Consultants and Service Providers (NDCCSPs) by inclusion of interim Registration Report (IRR) (for Nigerian companies).
- 3.14 Company's CASHES and QA/QC Policy and details of safety recovery for accidents, incidents, injuries and damages for the past three (3) years. e.g. Lost time Incident, and Down-Time etc.
- 3.15 Details of the applicant's markets and volume of NGLs traded over the last three years for **NGLs Export** bidders.
- 3.16 Storage facility or evidence of valid throughput agreement with depot/tank farm owner detailing size, location etc. of the facility in Nigeria for **NGLs Domestic** bidders. **(Storage Capacity: Minimum of 12,000MT)**

- 3.17 Evidence of direct involvement in the LPG Value chain
- 3.18 Evidence of verifiable similar services carried out within the last five years.
- 3.19 **Compliance with the Nigerian Content Act:**
- Compliance with Nigerian Content Act shall be a major consideration in the selection of applicants to lift Nigerian Gas. It should be noted that evidence of Nigerian equity in the entity seeking consideration shall give competitive advantage.
- 3.20 Interested applicants must submit a detailed Nigerian Content execution strategy to the satisfaction of the NCDMB, clearly setting out Nigerian Content commitments for subcontracting in the areas of:
- a) Patronage of Nigerian shipping companies
 - b) Insurance and Legal Services
 - c) Banking and Financial Services
 - d) Nigerian Content plan that demonstrates full utilization of Nigerian labour and services with detailed description of role, work scope and man-hours in order to achieve minimum target as set out in the requirement of the NOGICD Act 2010.
 - e) Current and in-place organizational structure with detailed experience and skills of key management personnel with names. Provide evidence (personnel list and position organizational chart) percentage of management that are Nigerian nationals and the percentage of the total workforce that are Nigerians.
 - f) Detailed past/present commitment to staff training and development of Nigerian personnel (where applicable).
- 3.21 Any additional information relevant to enhance the bid/tender process.
- 3.22 **Certainty of business integrity and pre-signed undertaking to strictly comply with Nigerian Anti-Corruption laws in processing the bid and executing the contract if successful.**
- 3.23 A prospective bidder shall make provision of sworn affidavit to support action as follows:

- a) To allow NNPC verify all claims made in your submission
- b) To allow NNPC verify that your organization is not in receivership, nor the subject of any form of insolvency of bankruptcy proceedings or the subject of any form of winding up petition or proceedings.
- c) To confirm that the company is not a replacement for a hitherto tax defaulting company.
- d) To confirm whether or not any of the members of relevant committees of NNPC or Bureau of Public Procurement (BPP) is former or present Director, shareholder, or has any pecuniary interest in your Company.
- e) A written statement confirming that your company does not have any Director who has been convicted in any country for a criminal offence relating to fraud or any financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.

4. **BID DOCUMENTS**

All prospective companies wishing to tender for the sale and purchase described in 2.0 above shall present relevant documentation as stipulated in 3.0 above.

4.1 The requested information and any supporting documents in respect of these requirements **MUST** be submitted in **ONE Original, ONE Hard Copy and ONE Electronic Copy (FLASH DRIVE)**.

4.1.1 All documentation should be in sealed and placed in separate packages and clearly marked as follows:

- i. **INVITATION TO TENDER FOR SALE AND PURCHASE OF NATURAL GAS LIQUIDS (EXPORT)**
- ii. **INVITATION TO TENDER FOR SALE AND PURCHASE OF NATURAL GAS LIQUIDS (DOMESTIC)**

However, the documentation on Nigerian Content information (Sections 3:19 and 3:20) should be in a separate envelope clearly marked [**Nigerian Content submission** for “**INVITATION TO TENDER FOR SALE AND PURCHASE OF NATURAL GAS LIQUIDS (EXPORT or DOMESTIC)**”

5. **The Submission/closing date:** All documents should be submitted on or before , 20... **at 10:00am prompt** addressed to:

**The Secretary
GEC HQ Tenders Board
Nigerian National Petroleum Corporation
The Bid Management Room
Room 45B, 1st Floor, Block D, NNPC Towers
Herbert Macaulay Way,
Central Business District
Abuja, Nigeria**

6. All bids received shall be publicly opened and endorsed immediately following the deadline for the submission in the present of invited observers and prospective bidders.
7. All bidders are invited to attend the bid opening session holding at:

**The Amphitheatre
First Floor, Block A
NNPC Towers,
Nigerian National Petroleum Corporation
Garki, Abuja.**

8. IMPORTANT INFORMATION

It must be noted that:

- 8.1 Late submission shall be rejected
- 8.2 All Submissions should be clearly stated as listed in 2.1 & 2.2 above.
- 8.3 Only companies who submit the required information and meet the prequalification criteria will be contacted after evaluation. NNPC shall deal directly with only authorized officers of the Interested companies and not through individuals or agents.
- 8.4 All costs incurred by your company as a result of this invitation to Tender and other associated cost in respect of this exercise shall be borne solely by your company.
- 8.5 This process of prequalification neither creates any commitment nor establishes any legal relationship with NNPC.

8.6 All information must be provided in **English Language**

SIGNED: NNPC MANAGEMENT